

**Group Size: Max 5 members Date of submission: 3 rd October 2023**

**Marks: 15 (Project Report)**

Businesses to be targeted: restaurants, service providers, Clinic & health cares, retail shops, coffee outlets etc. (the information should be collected by taking prior appointment, if required collect letter from the batch coordinator.

**I.  
Format  
of the report-**

Title  
page: Name and logo of the Institute, Topic of research (A Study on Financial information of ABC Ltd.) Student's name, submitted to, Roll number, class and section

Acknowledgement

Index

***Content of the project:***

1. Introduction

of the company: Brief Introduction of the business: name of the owner, date of commencement, vision, mission of the enterprise, nature of business, types of customers targeted and organisation structure.

Method of maintaining financial information, Types of books of accounts maintained

2. Tabular

presentation and Trend analysis of the financial information (refer to point no. II)

3. Findings

based on trend analysis

4. Owner's

views about the performance / position of the business

5. Future

plans of the business

6. Limitations/

challenges of your project

7. Conclusion

**II.**

**Details of Financial information to be collected for two / three years  
(current year and previous years)**

-  
Capital invested

-  
Revenue from business & other income

-  
Operating & Non-operating expenses

-  
Profit or loss

-  
Fixed assets of the business (depreciation  
if any)

-  
Outside liabilities of the company

-  
Current assets & Current liabilities  
of the business