© Copyright [year] Learner Name**Instructions**

1. **Purpose.** The template provides structure and guidance for Capella University learners who enrolled in the School of Business, Technology, and Health Care Administration’s Doctor of Information Technology capstone program and began on or after January 1, 2022, or those learners who changed from dissertation to a capstone project. This template may require updates as program requirements change. You will be notified by the DIT Program Director or Assistant Program Director when a new template is released. Required content pieces may vary by learner, depending upon their specific topic/project plan. Consult with your instructor/mentor/chair about potential changes if you think this pertains to you.

2. **Rubrics.** Please see the DIT Capstone Template Guide on Campus to review the rubrics which will be used to grade your work. Further, the guide includes suggested content for each section. Not all studies will exactly fit into the template guide suggested content, so work with your instructor/mentor/chair/committee to ensure your project is designed appropriately for the techniques and process you have utilized.

3. **Style note.** This template uses APA including those noted in the  [*Doctoral Publications Guidebook*](https://assets.capella.edu/campus/doctoral-programs/DoctoralPublicationsGuidebook_APA7.pdf). Note this template has an executive summary, not an abstract. Include only sections and levels 1 and 2 headings in the ToC.

DELETE ALL INSTRUCTIONS PRIOR TO SUBMISSION FOR REVIEW.

**Executive Summary**

Write a one to two page executive summary (ES) of your project here. Write this before submitting for milestone 4. Explain the problem, purpose, method, population, results of your project, and implications or practical uses of the project. Unlike an APA abstract, the ES provides a high-level project description for key-stakeholders, such as a CEO, COO, or other executive. Use paragraphs, clear statements, and precise language. Start with an introduction (brief). Then using the headings as shown below, provide the following:

**Problem**

**Purpose**

**Method**

**Population**

**Results**

**Implications/Uses**

DELETE THESE INSTRUCTIONS PRIOR TO SUBMISSION FOR ANY REVIEW.

**Dedication**

This page is optional. The dedication is the writer’s personal acknowledgment indicating his or her appreciation and respect for significant individuals in the writer’s life. The dedication is personal; thus, any individuals named are frequently unrelated to the topic of the manuscript.

Typically, the learner dedicates the work to the one or two individuals who instilled in the learner the value of education and the drive to succeed in educational pursuits. Learners often dedicate manuscripts to relatives, immediate family, or significant individuals who have supported them or played a role in their lives.

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The acknowledgments differ from the dedication in one significant way: The acknowledgements recognize individuals who have supported the writer’s scholarly efforts as they relate to the doctoral manuscript or who have held a role in the writer’s academic career as it relates to the research of the manuscript. This might mean your mentor and committee members, doctoral advisor, online or colloquia faculty, and other support people from Capella or other organizations. If you received financial support from fellowships, grants, or other organizational support, it should be noted in this section.

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Leave one full blank line between entries. Note example Figure 1 in Section 3. Do not remove the section break that follows this paragraph.

SECTION 1. BUSINESS TECHNICAL PROBLEM AND PROJECT SCOPE

# 1.1 Introduction

# 1.2 Capstone Topic

## 1.2.1 Problem of Practice

# 1.3 Purpose of the Project

## 1.3.1 Project Need

## 1.3.2 Project Question

***PQ.***

## 1.3.3 Project Justification

## 1.3.4 Project Context: Company or Industry

## 1.3.5 Terms and Definitions

# 1.4 Doctor of Information Technology Project Specifications

## 1.4.1 Importance of the Project

## 1.4.2 Approach for the Project

# 1.5 Summary

[*Note to learners: the project’s sections 1 to 1.5 will be revised into past tense after you conduct the study and write Section 3. Delete these instructions.*].

SECTION 2. LITERATURE REVIEW AND PROJECT PLAN

# 2.1 Introduction

## 2.1.1 Applied Framework

# 2.2 Method for Discovering Literature

## 2.2.1 Inclusion and Exclusion Criteria

## 2.2.2 Search Strategy

# 2.3 Review of Scholarly and Practitioner Literature

## 2.3.1 Historic and Current Business Technical Problem Trends

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## 2.3.2 Previous Efforts to Address the Problem

# 2.4 Summary of Literature

# 2.5 Recruitment

# 2.6 Project Study Protocol

## 2.6.1 Data Sources

**2.6.1.1** ***Preliminary Sources of Data Expected***

**2.6.1.2** ***Instrumentation and Data Collection Tools***

## 2.6.2 Data Collection

## 2.6.3 Data Analysis Plan and Presentation

## 2.6.4 Validity and Reliability OR Trustworthiness

## 2.6.5 Ethical Considerations

# 2.7 Overview of the Project Study Plan

# 2.8 Summary and Conclusion

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SECTION 3. RESULTS, DISCUSSION, AND IMPLICATIONS

# 3.1 Introduction

# 3.2 Data Collection Results

# 3.3 Data Analysis

**Table 1**

*Example of a Capella APA Table*

|  |  |
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| Items | Counts |
| Item 1  Item 2  Item 3 | 4  6  21 |

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# 3.4 Contribution to Theory, the Literature, and the Practitioner Knowledge Base

**Figure 1**

*Example of a Capella APA Figure*

*A picture containing icon

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# 3.5 Project Application and Recommendations

# 3.6 Conclusion

REFERENCES

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APPENDIX A. APPENDIX TITLE

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**Signature Date**

**(If signed by typing your name, you agree that this is your signature).**