Leadership and Finance for Effective Service Delivery

Weighting: 50% of module assessment

How best can financial managers ensure that the healthcare organisations where they work have the financial information and financial plans required to ensure excellence in long-term healthcare delivery?

Length: 2,000 words

Notes:

- Your essay should cover the key financial information required, the purposes for which the information is to be used and the qualities which make that information more useful to managers.
- Remember that financial information and plans cover income and funding as well as expenditure.
- Credit will be given for providing real work examples of financial information used in healthcare.
- Please read the assessment criteria at the end of this assignment brief before commencing writing your essay.

Essay Requirements

Your essay must meet the following requirements:

Appendices and footnotes are not permitted.

Your essay must have a title page with the above essay title and your student number. Do not include or attach any other cover sheet. The above title should also appear at the top of the first page of your essay.

Your essay is not required to contain any other headings or subheadings, except for headings of tables, charts, graphs and diagrams, before the reference list. Subheadings should be used sparingly to signal complete changes of topic.

You must cite at least 15 articles from academic journals available through the Edinburgh Napier University online library.

Citations of other material are permitted. All citations must be in American Psychological Association (APA) format 7. Do not number references and do not use footnotes.

You must provide a full reference list using APA format 7, with the addition of the full Uniform Resource Locator (URL) for the items cited, exactly as it appears on the address bar in your browser. Your reference list must be part of the same document as your essay and must be headed "Reference List". You must create a page break between the end of your essay and the heading of your reference list.

All material which is not your original work must be fully referenced. All material which is not your own work must be fully distinguished from your own work and *vice versa.* All quotations must be *verbatim* and in inverted commas and you must not paraphrase other people's words. If such paraphrasing is used to disguise the source it will be treated as academic misconduct.

You should also provide examples from the real world of healthcare to illuminate your essay. These must be accompanied by references to the evidence for any factual content used.

Your essay is permitted – but not required – to contain tables, charts, graphs and diagrams provided that they can be edited by you within your document. Do not submit any material which you cannot edit in the form in which it is submitted. All tables, charts, graphs and diagrams must have headings and be fully explained either within the table or diagram or elsewhere in your essay. The use of tables, charts, graphs and diagrams will affect your marks for presentation. Whether this effect is positive or negative will depend on the quality of presentation and the relevance to your essay of what you present.

All words within these tables and diagrams count towards your word count.

The full version of all names and phrases represented by acronyms and abbreviations must always be fully spelt out the first time they are used, followed by the acronym in brackets, for example: "Bank of England (BoE)". When it is used again, the acronym or abbreviation can be used on its own.

Your essay must between 1,800 and 2,200 words long, including the in-text citations but excluding the title page and reference list.

Appendices and footnotes are not permitted. You will be penalised if you include any appendices or footnotes.

You are only permitted to submit your report once. Trial runs are not permitted and no spare, draft or test dropboxes will be provided. It is your responsibility to submit your own work and to ensure that your report is finalised, complete and properly edited before, not after, you submit it.

This is an individual assignment. The sharing of files or copying of work between students is not permitted.

You are only allowed to submit one document, which must contain your full report, including your reference list. Do not attempt to submit additional documents.

Your submission must be either a Word document in .doc or .docx format or a .pdf document.

Appendices and footnotes are not permitted. Any submission containing one or more appendices or footnotes will be subject to a grade reduction of one grade and the appendices or footnotes will be otherwise ignored by the examiners. You will not receive any positive credit for it.

Coursework Guidance

Requirements

- See attached feedback sheet for assessment criteria.
- Your report can be **no shorter than 1,800 and no longer than 2,200 words.** Your submission should use **single line spacing.**
- **Appendices are not permitted.**
- Your work **must be properly referenced** and include a reference list in the format laid out in the Edinburgh Napier University referencing guide, which can be found at https://staff.napier.ac.uk/services/vice-principal-academic/academic/LTA/Lists/Resources/Attachments/49/Business%20School%20Referencing%20Guidelines%202016.pdf . Items should not be included in your reference list unless they have been referred to in your report.
- An electronic copy should be submitted via the Turnitin drop box in Moodle.
- All work submitted must have been completed by you. Please see Edinburgh Napier guidelines on how to avoid plagiarism available from: http://www2.napier.ac.uk/ed/plagiarism/

Submission Deadline

- This assessment is to be submitted via the Turnitin drop box in Moodle by 13:00 on May 1st, 2023. Work submitted after the agreed deadline will be marked at a maximum grade of P1. Coursework submitted over five working days after the agreed deadline will be given a grade of F5 (although formative feedback will be offered where requested).
- A hard copy is not required.

Assessment Regulations

- All assessments are subject to the University Regulations

Feedback

- Feedback will be provided through Turnitin within 3 weeks of the coursework submission deadline or submission, whichever is later. Weightings of marks will be as in the attached feedback sheet.

Essay Submission Guidelines

Submission Date	By 13:00 on Wednesday May 1st 2023, through Moodle-Turnitin dropbox
Length	2,000 words, +/- 10% (excluding the reference list).
Presentation	.pdf, .doc or .docx. Consistent and legible font, preferably Calibri, Times New Roman or Arial. At 12-point size font throughout. Single spacing within paragraphs.
References	All references must use the APA Referencing Style and the Napier house style as shown in the library referencing guide.

Marking criteria and weights

CRITERIA	WEIGHTS
Presentation and Style	10%
Identification of the Financial Information Required	10%
Original Critical Evaluation of the Uses of Financial Information in Healthcare Organisations	30%
Evaluation of the Qualitative Characteristics of Useful Financial Information	20%
Use of Evidence and Examples from the Real World	20%
Reference List	10%
Total	**100%**