Aim of the Assignment

The objective of this assignment is to create a situation for a group of students to work together towards researching and developing a business analysis report to be presented to the senior management of a company. The management wants to collect information in relation to its AIS with a view to the enhancement and continual improvement.

This assignment is a group assessment, and the aims for those in the group are to
- Identify the Accounting Information System (AIS) issues that face the organisations;
- Provide a summary of the context of the issues identified;
- Offer AIS solutions (system documentations, internal control, etc) that will help the company to manage its business.

Work collaboratively in teams to develop a coherent and professional report;

1. Selecting an appropriate company

Each group must provide a profile of a company that they will use as the case study for developing an appropriate accounting information system. The company profile, in minimal, should include the following;

- Company Name, Size(number of employees, assets, branches, operations and locations, etc), organisational structure, financial performance, industry, customer base (final customer, retailer, organisations, international, domestic, etc), medium or channel for trading, supplier base (international, domestic, supplier competition, materials availability, etc), medium or channel for procurement, market competition (competitors), any special compliance or industry factors that may impact on the way the company operates, product or service provided, environmental issues, pricing and any other factors that may influence the design and implementation of an accounting information system for the company. You may also like to add any internal considerations that may impact on internal controls.

2. Information Source

The information source for this assignment may include the following:

- Annual reports
- Financial commentaries
- Newspaper articles
- Public information about the company on their website or other source
- Academic sources including case study reports
- Other publicly available information about the company, industry or economy.

While you are encouraged to use a wide range of information sources for this assignment **you are discouraged** from contacting the company directly or indirectly. Company information is normally available from the company's website or exchange listing website. The financial year should be for the latest that is publicly available.

Part A – Written Report

Provide a written report recommending the adoption of an accounting information system that covers the parameters outlined below.

Report Format

1. **Title Page.**
2. **Table of Content.**
3. **Executive Summary.**
4. **Company Profile (Refer to Part 3).**
5. **Risks related to company's AIS.**
   - **Risks for transaction processing systems (revenue and expenditure cycles).**
6. **Revenue Cycle, minimally include:**
   - **Processing type (batch or real time) including the justification.**
   - **System documentations with rationalization and explanation.**
   - **Internal control including explanation (why they are (it is) there and how they (it) work(s)).**
7. **Expenditure Cycle, minimally include:**
   - **Processing type (batch or real time) including the justification.**
   - **System documentation.**
   - **Internal control including explanation (why they are (it is) there and how they (it) work(s)).**
8. **Summary and Recommendations.**
9. **Reference List.**

Although the above is a guide, your report should ideally identify the AIS issues you have focused on, explain the context of the AIS challenges facing the company and the recommendations you have suggested with rationale.

Other considerations

- Appropriate narratives to assist in providing clarity to the analysis to a potentially non-financially literate audience.

Word limit

The word limit for this report is 3,000 words.

Part B – Power point presentation

Prepare a power point presentation of **no more than 12 slides** summarising your report and recommendations. You should remember that the power point presentation should be clear to your client audience and presented in an oral presentation that would be no longer than 10 minutes.

Note:
- A word limit is recommended to guide you on the length required. Marks may be deducted for exceeding the word limit.
- Use supporting evidence, referenced, to support your comments. Use the APA7 referencing style to acknowledge all sources. For guidelines on APA7 referencing go to http://libguides.unitec.ac.nz/apareferencing.
- Formatting should be Calibri 12 pt font / 1.5 line spacing, all pages numbered.