

MSc PROJECT ASSESSMENT FORM

Student Name:	Enter Student Name	Student Id:		AGREED PROJECT MARK
Project Title:				
Supervisor's Name:		2 nd Marker's Name:		

Part A: Overall Project Evaluation (to be completed jointly by all examiners after the viva)

1. Research problem, project objectives and related works a. level of understanding of the project's underlying research issues; b. how well the project's underlying research issues were articulated; c. extent and quality of the critical review of the works from academia and industry related to the research problem(s); d. how clearly and concisely the project's objectives are articulated and justified.	<input type="checkbox"/> Fail (0 – 39) <input type="checkbox"/> Merit (60 – 69) <input type="checkbox"/> Re-assess (40 – 49) <input type="checkbox"/> Very Good (70 – 85) <input type="checkbox"/> Pass (50 – 59) <input type="checkbox"/> Excellent (above 85)
2. Quality of work carried out a. quality of solution produced in terms of technical competence, originality, innovation, creativity, intuitiveness, incisiveness, and complexity; b. justification of the (analysis / design / implementation) methodology / approach taken; c. complexity, level of difficulty of skills employed/developed, techniques applied/devised and/or tools used.	<input type="checkbox"/> Fail (0 – 39) <input type="checkbox"/> Merit (60 – 69) <input type="checkbox"/> Re-assess (40 – 49) <input type="checkbox"/> Very Good (70 – 85) <input type="checkbox"/> Pass (50 – 59) <input type="checkbox"/> Excellent (above 85)
3. Achievement of project objectives a. project's core contribution towards solving a research problem through an implementation or theoretical contribution; b. justification of (and extend in which) project's objectives / deliverables have been met; c. justification of any change(s) in objectives/deliverables.	<input type="checkbox"/> Fail (0 – 39) <input type="checkbox"/> Merit (60 – 69) <input type="checkbox"/> Re-assess (40 – 49) <input type="checkbox"/> Very Good (70 – 85) <input type="checkbox"/> Pass (50 – 59) <input type="checkbox"/> Excellent (above 85)
4. Evaluation/Contribution a. interpretation of results / findings, evaluation of prototype; b. theoretical evaluation of appropriateness of the solution, comparison of results to work of others; c. articulation and justification of further work;	<input type="checkbox"/> Fail (0 – 39) <input type="checkbox"/> Merit (60 – 69) <input type="checkbox"/> Re-assess (40 – 49) <input type="checkbox"/> Very Good (70 – 85) <input type="checkbox"/> Pass (50 – 59) <input type="checkbox"/> Excellent (above 85)
5. Project Management a. evidence of project management skills; b. evaluation of challenges faced; c. demonstration of self-direction; d. ability to act autonomously in planning and implementing task(s); e. consideration of inherent risks and means to mitigate them.	<input type="checkbox"/> Fail (0 – 39) <input type="checkbox"/> Merit (60 – 69) <input type="checkbox"/> Re-assess (40 – 49) <input type="checkbox"/> Very Good (70 – 85) <input type="checkbox"/> Pass (50 – 59) <input type="checkbox"/> Excellent (above 85)
6. Ethics, Legal, Professional and Social issues a. application / use of current professional conduct, processes, quality standards; b. consideration / evaluation of Ethical, Professional and Social issues; c. consideration / evaluation of Intellectual Property issues; d. ability to act at professional or equivalent level.	<input type="checkbox"/> Fail (0 – 39) <input type="checkbox"/> Merit (60 – 69) <input type="checkbox"/> Re-assess (40 – 49) <input type="checkbox"/> Very Good (70 – 85) <input type="checkbox"/> Pass (50 – 59) <input type="checkbox"/> Excellent (above 85)
7. Written Report a. clarity, conciseness, logical structure of the report; b. completeness of citations and references; c. use of the language, grammar and spelling; d. adherence to set formatting standards.	<input type="checkbox"/> Fail (0 – 39) <input type="checkbox"/> Merit (60 – 69) <input type="checkbox"/> Re-assess (40 – 49) <input type="checkbox"/> Very Good (70 – 85) <input type="checkbox"/> Pass (50 – 59) <input type="checkbox"/> Excellent (above 85)
8. Does the project's similarity index raise any concerns? <input type="checkbox"/> Yes <input type="checkbox"/> No	The project's similarity index is: %
9. Has the project been penalised for the length of its report? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Overall comments & feedback

Use the space below to

- justify how the agreed mark was reached;
- specify / provide guidance on the points the student needs rework/re-address as a minimum in order to pass (in cases of referred projects)

Supervisor: _____

2nd Marker: _____

Date: Enter Date

Part B: Project report

This section is used to record the examiner's evaluation of the submitted report prior to the viva. Comments provided should focus more on scholarship rather than a recap of student's work; they should (a) evaluate student's performance on the criteria / categories listed on Part A of the report (in particular those where student's performance was poor or outstanding) and (b) discuss the project's similarity index.

Supervisor's Comments / Evaluation of the submitted report

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Mark for the project report (before the viva)	
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2nd Marker's Comments / Evaluation of the submitted report

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Mark for the project report (before the viva)	
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Part C: Viva (to be completed jointly by all examiners following the viva)

All students will be offered a viva that the project's supervisor needs to organise. The viva cannot be waived in cases where marks are borderline. The viva may be waived ONLY when both (a) the student cannot attend; and (b) both examiners agree that a viva is not likely to significantly change the project's mark. A viva is not required ONLY when both (a) the project mark is to be capped, i.e. referral or retake; and (b) both examiners agree that the project is a clear pass/fail.

Presentation/demo (optional)

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|--|--|---|
| <input type="checkbox"/> Fail (0 – 39) | <input type="checkbox"/> Pass (50 – 59) | <input type="checkbox"/> Very Good (70 – 85) |
| <input type="checkbox"/> Re-assess (40 – 49) | <input type="checkbox"/> Merit (60 – 69) | <input type="checkbox"/> Excellent (above 85) |

Responsiveness to Questions

- | | | |
|--|--|---|
| <input type="checkbox"/> Fail (0 – 39) | <input type="checkbox"/> Pass (50 – 59) | <input type="checkbox"/> Very Good (70 – 85) |
| <input type="checkbox"/> Re-assess (40 – 49) | <input type="checkbox"/> Merit (60 – 69) | <input type="checkbox"/> Excellent (above 85) |

Comments regarding the viva

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