**Community Service Worker**

**Module 13**

**Assignment (40%)**

**Total Marks: \_\_\_/\_\_\_**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**WRITE AN INCIDENT REPORT**  
1.You’re ambulating a patient in the hallway and securely holding onto their gait belt when the patient abruptly falls to their knees before you had a chance to react.  
  
2.You’re interviewing a clinic patient who passes out and falls from the examination table onto the floor without warning. Upon awakening, the patient appears to be fine but passes out again a few minutes later. Emergency medical services are called to respond.  
  
3.An aged care resident slips and falls on their way to the bathroom.  
  
4.A resident is accidentally dispensed a medication prescribed for another resident.

(For reference on how to write a report):

<https://drive.google.com/open?id=1w7WgVz_xxsaGm4DMYv5TvA2SCkfV3dK1&authuser=0>

<https://venngage.com/blog/incident-report/>

|  |  |  |  |
| --- | --- | --- | --- |
| **Grading Criteria** | **Description** | **Points Possible** | **Points Rec’d** |
| **Focus** | 1. Is the purpose of the essay clearly and concisely stated in the opening paragraph? 2. Is it sufficiently limited for the scope of the essay? | **10** |  |
| **Structure** | 1. Does the essay accurately reflect the subject matter? 2. Are the facts presented and interpreted correctly? 3. Does the essay do justice to the available knowledge in the field? 4. Do you summarize in your own words rather than quote or plagiarize? | **50** |  |
| **Summary Paragraph** | 1. Does each paragraph represent a clear subset of the thesis? 2. Is each sequence of your argument logically connected to your thesis | **15** |  |
| **Style** | 1. Does your final paragraph draw all the ideas in the essay together to form a whole? 2. Are the conclusions in the final paragraph supported by the body of the paper? | **15** |  |
| **Format** | 1. Are your sentences complete, clear and direct? 2. Can your reader understand what you have written? 3. Is your tone objective and scientific rather than emotional or personal? Do you 4. avoid emotional, “soap box” language? 5. Is your spelling and grammar correct? Do you avoid passive verbs? | **10** |  |
| **TOTAL** |  | **100** |  |
| **COMMENTS** |  | | |